

## Fee of Structure of All MS Programs

(Except MS & MBA Business Administration 1.5 Year)

Fee Type	Semester Wise Amount in PKR			
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
Admission Fee (Once)	25,000	-	-	-
Certificate Verification Fee (Once)	2,000	-	-	-
University Security (Refundable)	5,000	-	-	-
Red Crescent Donation (Once)	100	-	-	-
University Card Fee (Once)	300	-	-	-
Degree Fee (Once)	-	-	-	5,000
Tuition Fee (Per Semester)	30,000	30,000	21,000	21,000
Library Fee (Per Semester)	3,000	3,000	3,000	3,000
Examination Fee (Per Semester)	3,000	3,000	3,000	3,000
Medical Fee (Per Semester)	2,000	2,000	2,000	2,000
Student Activities Fund (Per Semester)	2,000	2,000	2,000	2,000
Endowment Fund (Per Semester)	1,000	1,000	1,000	1,000
<b>Total</b>	<b>73,400</b>	<b>41,000</b>	<b>32,000</b>	<b>37,000</b>

### MSBA & MBA

Fee Type	Semester Wise Amount in PKR		
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>
Admission Fee (Once)	25,000	-	-
Certificate Verification Fee (Once)	2,000	-	-
University Security (Refundable)	5,000	-	-
Red Crescent Donation (Once)	100	-	-
University Card Fee (Once)	300	-	-
Degree Fee (Once)	-	-	5,000
Tuition Fee (Per Semester)	39,000	39,000	39,000
Library Fee (Per Semester)	3,000	3,000	3,000
Examination Fee (Per Semester)	3,000	3,000	3,000
Medical Fee (Per Semester)	2,000	2,000	2,000
Student Activities Fund (Per Semester)	2,000	2,000	2,000
Endowment Fund (Per Semester)	1,000	1,000	1,000
<b>Total</b>	<b>82,400</b>	<b>50,000</b>	<b>55,000</b>

### MBA (2 Years)

Fee Type	Semester Wise Amount in PKR			
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
Admission Fee (Once)	25,000	-	-	-
Certificate Verification Fee (Once)	2,000	-	-	-
University Security (Refundable)	5,000	-	-	-
Red Crescent Donation (Once)	100	-	-	-
University Card Fee (Once)	300	-	-	-
Degree Fee (Once)	-	-	-	5,000
Tuition Fee (Per Semester)	48,000	48,000	48,000	48,000
Library Fee (Per Semester)	3,000	3,000	3,000	3,000
Examination Fee (Per Semester)	3,000	3,000	3,000	3,000
Medical Fee (Per Semester)	2,000	2,000	2,000	2,000
Student Activities Fund (Per Semester)	2,000	2,000	2,000	2,000
Endowment Fund (Per Semester)	1,000	1,000	1,000	1,000
<b>Total</b>	<b>91,400</b>	<b>59,000</b>	<b>59,000</b>	<b>64,000</b>

## Thesis Delay Fine Policy for All MS Programs

1. If a student submits his/her thesis after minimum duration of degree period / submitting all regular semester dues following thesis delay fine will be charged:
  - i. Rs. 5,000/- only will be charged as thesis delay fine in 4<sup>th</sup> semester\* (for MS Business Administration students only)
  - All Other MS Programs:**
  - ii. Rs. 5,000/- only will be charged as thesis delay fine in 5<sup>th</sup> semester\*
  - iii. Rs. 6,000/- only will be charged as thesis delay fine in 6<sup>th</sup> semester\*

*\*Examination Fee will be charged separately*

2. While if a student who will register / repeat any previous subject/s along with thesis, 1/3<sup>rd</sup> of tuition fee of last regular semester will also be charged other than above fine.

## Fee Structure for all PhD Programs

Fee Type	Semester Wise Amount in PKR					
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
Admission Fee (Once)	25,000	-	-	-	-	-
Certificate Verification Fee (Once)	2,000	-	-	-	-	-
University Security (Refundable)	5,000	-	-	-	-	-
Red Crescent Donation (Once)	100	-	-	-	-	-
University Card Fee (Once)	300	-	-	-	-	-
Degree Fee (Once)	-	-	-	5,000	-	-
Tuition Fee (Per Semester)	30,000	30,000	21,000	21,000	21,000	21,000
Library Fee (Per Semester)	3,000	3,000	3,000	3,000	3,000	3,000
Examination Fee (Per Semester)	3,000	3,000	3,000	3,000	3,000	3,000
Medical Fee (Per Semester)	2,000	2,000	2,000	2,000	2,000	2,000
<b>Total</b>	<b>70,400</b>	<b>38,000</b>	<b>29,000</b>	<b>34,000</b>	<b>29,000</b>	<b>29,000</b>

## Late Fee Fine Policy

The fine for late deposit of fee charges shall be **Rs. 5,000/-** up to two weeks after expiry of the due date and **Rs. 10,000/-** from 3<sup>rd</sup> week to 6<sup>th</sup> week, **after that the student's admission will be canceled.** Student may sit in mid exam after payment of re-admission fee of **Rs. 25,000/-** along with semester dues.

## Thesis Delay Fine Policy for PhD Programs

- i. One year (02 semesters) as extra period after regular / minimum period of PhD program (3 Years / 6 Semesters) to encounter unforeseen conditions (whatsoever) in the way of thesis completion without dues.
- ii. After expiry of one-year grace period, Rs. 12,000/- each semester will be charged as thesis delay fine (double to MS fine) and Rs. 3,000/- as examination charges (Total Rs. 15,000/- each semester).
- iii. PhD student who have submitted his/her final thesis in Graduate Office for internal / external evaluation, will not be charged any dues.

## Refund Policy

Students who desire to leave their studies from the university will be refunded the dues as per existing refund policy of HEC, Islamabad according to the following rules:

1. If any student applies for the refund of university dues paid by him/her up to 7<sup>th</sup> day of commencement of classes, he/she will be refunded full (100 %) deposited dues except the admission fee of **Rs.25,000/-** (Subject to clearance from all the departments).
2. If any student applies for the refund of deposited university dues from 8<sup>th</sup> to 15<sup>th</sup> day of commencement of classes, then he/she will be refunded security deposited and half (50%) fee (Subject to clearance from all the departments).
3. If any student applies for the refund of paid university dues from 16<sup>th</sup> day of the commencement of classes, only his/ her amount of security will be refunded (Subject to clearance from all the departments).

### Note:

% age of fee shall be applicable on all components of fee, except for security and admission charges.

Time line shall be calculated continuously, covering both weekdays and weekend.

### Security Refund:

1. The above fee structure is subject to change from time to time
2. The security deposit is against brakeage and / any other damage caused by the student
3. All the securities are payable only once at the time of admission.
4. The security amount is refundable within two years after the completion of degree or leaving the University without complete or expulsion. After two years, all the unclaimed securities will be forfeited.